

Scientific + Steering Committee

December 13th 2019

Participants:

- Giorgia Bulli, Erika Cellini, Giulia Mascagni, Sheyla Moroni (University of Florence);
- David Alonso (UCM);
- Jorge Ferreira, Pablo Alvarez Perez, Maria Pena (ISCTE);
- Galsvinda Biba (University of Shkoder);
- Rudina Rama, Marinela Sota (University of Tirana);

At 10:00 the meeting is opened.

The discussion develops following the agenda.

1) Second consolidation training in Lisbon

Jorge Ferreira presents an overview of the 5 working days. In particular, as a teaching partner, he declares himself very satisfied with the active participation - both on desk and on field - of the participants. He confirms that he will shortly upload all the materials and documents to be shared on the site and in the archive.

Giorgia Bulli asks feedback to the Albanian partners.

Rudina Rama underlines the excellent quality of the presentations and the extreme usefulness of the field visits (to the best practices) that were very well organized and interesting.

Giorgia Bulli invites P4, P5 and P6 to present as soon as possible the best Practices visited to the Albanian Social Services responsible persons. The presentation shall be organized in reports that will follow the structure that was followed after the First Consolidation Training in Florence.

Rudina Rama confirms that it will be done after the Christmas break and proposes the deadline of 10 February 2020.

Giorgia Bulli reminds that it is time to start planning in the Third (and final) Consolidation Training" scheduled on April 20-24 in Madrid.

David Alonso confirms that P2 has started consultations with Albanian partners to better identify the topics to be covered. A first proposal is to organize it in two parallel training sessions: one addressed to the ICT responsible persons, one addressed to the best practices of social services.

2) Book publisher and definitive deadline for the final manuscript

The will and commitment to proceed with the publication of the book to a prestigious publisher is confirmed. P1 (Sheyla Moroni and Giulia Mascagni) confirm that the bureaucratic procedures for the selection of the publisher are in progress and will close soon. **The final and mandatory deadline for sending drafts to be presented to the publisher is January 8th 2020** Giorgia Bulli invites all partners to respect this deadline, as it is urgent to proceed to the organization of the presentation of the book, that will find place in March 2020 immediately after . The need to standardize content is reiterated to the authors of the second part of the volume.

3) Internship guidelines

Laura Bini (justified absence) sends the communication that the guideline index (currently being drafted) will be shared in early January

4) Equipment purchase

Giorgia Bulli recalls that the purchase planning: January 2020 is the deadline.

Rudina Rama confirms the arrival of the second tranche of the budget and also announces that the purchases are in progress: they are also evaluating if also purchase software licenses/subscriptions.

5) Implementation of necessary actions to include new syllabi in the official courses/creation of new courses for the universities of Tirana, Shkoder and Elbasan

Jorge Ferreira underlines also the centrality of the integrations and/or modifications concerning the methodology and the reference literature to the courses, and reiterates the importance of emphasizing these changes as real output of the project

David Alonso echoes how, in this context of relaunching training, the use of computers can be a further element of involvement for stakeholders.

Rudina Rama confirms the link already established with Unicef - focused on Child issues - using the equipment purchased on T @ sk funds

6) Academic dissemination

All partners reiterate great commitment to present new abstracts to be submitted for selection by the International Conference in SW in Rimini "PROMOTE HUMAN RELATIONSHIPS: BRIDGING THE FUTURE - SWESD 2020"

The meeting closed at 11.15 am