

ICT COMMITTEE MEETING (ZOOM 25-11-2019)

MINUTES

Attendance:

Sandro Landucci (UNIFI)

Sergio D'Antonio (UCM)

Pablo Álvarez-Pérez (ISCTE)

Daniela Kalaja, Stefani Mici (Tirana)

POINTS IN THE AGENDA

1. **LMS (Moodle) migration:** *user and roles management; move Project courses to Albanian platforms (support courses, Limesurvey course and Social services report courses); closing the projects LMS, expected use in each University:(a) University own (formal) courses, (b) Courses outside the University*
 - We didn't discuss this point because ***Shkoder and Elbasan ICT members were not present.*** And Tirana University had problems with their platforms (regarding this, see last point)

2. **Online Survey platform:** *Check if everything is OK; Check installations; Milestone to launch again our survey (for Elbasan and Shkodër).*
 - ISCTE team ask for information about survey results. UCM sent by email the materials from the report sent to EACEA and the presentation made in Elbasan during the last training.
 - We couldn't check installations; this point is going to be done by Sergio D'Antonio via communications on Basecamp and Email
 - We agree on launching the survey again (as accorded during the last training in Elbasan, see minutes of Tirana training), and have a preliminary internal report on Madrid's consolidation training (April, 2020)
 - Tirana team said that they are not in condition to assume the workload about the joint results presentation. Sandro Landucci from UNIFI said that they can help in this task.

3. **Only technical staff: Talk about the brief report needed for the EU regarding the servers technical specs**
 - We didn't discuss this point because Shkoder and Elbasan ICT members were not present. And Tirana University had problems with their platforms

4. **Possibility to install e-prints (according to project needs and outputs expected)**
 - We didn't discuss this point because Shkoder and Elbasan ICT members were not present. And Tirana University had problems with their platforms

Finally and not included in the agenda, the Tirana team ask for collaboration in solving some installation issues. UCM team offer collaboration to perform all these tasks