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**Minutes Scientific Committee (enlarged to the participants in the 1st Training Session in Tirana – 21-25
May 2018).**

May, 7th Skype Meeting 13:00- 14:10

Participants:

Jorge Ferreira, ISCTE, Lisbon
Pablo Alvarez, ISCTE, Lisbon
ANDRES ARIAS ASTRAY, Complutense University of Madrid
Giorgia Bulli, University of Florence
Sheyla Moroni, University of Florence
Silvia Pezzoli, University of Florence
Rudina Rama, University of Tirana
Elisabeta Osmanaj, University of Elbasan

Topics on the agenda: Preparation of the First Training Meeting in Tirana 21 -25 May 2018. Discussion on the scientific contents and organization of the 5 days training

At 13:00 o'clock the participants start the Skype conference agreed upon via Email. The documents needed for the discussion have been circulated via Basecamp, where a first discussion has taken place basing on the document: "1st Training session in Tirana" – proposal elaborated by the ISCTE team" uploaded on Basecamp on April 23rd.

The meeting opens with a general discussion on the ISCTE proposal. All members agree on the general contents of the proposal. All members agree to try and save all the training issues contained in the document. Rudina Rama and Elisabeta Osmanaj express their concerns regarding the participation of the academic colleagues and the Social Workers in the different training sessions scheduled in the 5 days program. Rudina Rama expresses the preoccupation that the excessive length of the training session could end up in a low participation at the end of the day. Elisabeta Osmanaj points at the difficulties that university colleagues and Social Workers from Elbasan might have in reaching and leaving Tirana from and to Elbasan. All members talk about possible solutions. The training sessions could start earlier in the morning (between 9:00 and 9.30).

Discussion on the last draft: Giorgia Bulli suggests to evaluate a rescheduling of the activities proposed by the version uploaded on BASECAMP that she has elaborated maintaining all the activities and slightly changing their order. She sends per e-mail the document. Discussion follows. Giorgia Bulli explains the rationale of the proposal, indicates the needs to reintroduce the 2 sessions with the students in the afternoon and clarifies that *all academic staff and all Social Workers are entitled to attend all sessions*. The colors of the rows in the document are for internal use only. The use of the color is intended to facilitate the process of contacting the Academic Staff/ university colleagues and the Social Workers to motivate them to attend the

sessions of highest interest for them. Moreover, in this first sessions the students will participate only in the two afternoons dedicated to the discussion on their professional expectations.

Agreement on the latest version: The partners agree on the general content of the proposal. After the first training session an evaluation will follow so as to decide if the structure can be replicated for the second session and which changes are needed.

The meeting ends at 14:10 with the following commitments:

Further steps: Giorgia Bulli will post the document on BASECAMP. During the following days, all members can write to Giorgia Bulli to indicate further changes needed.