



## T@sk

Towards Increased Awareness, Responsibility and Shared Quality in Social Work

# FINAL MANAGEMENT MEETING

[WP 5]

NOVEMBER, 19th 2020

*Time: 10:00 – 17:00*

## AGENDA

**10:00 – 10:15**      *Welcome and Opening Session*

**10:15 – 13:00**      *First session – Assessment of the project*

### **Overview of the project outputs**

During the overview, the outputs will be taken into account WP after WP and analyzed in their correspondence to the project aims.

### **Overall assessment of the project**

In this phase, we will discuss whether all activities of the project have been carried out, if some were not or partially implemented due to the COVID, or if additional ones were organized.

### **Reporting: discussing and writing the final report**

In this section, we will decide the methods for the writing of the Final report of the consortium. The template will be presented, and discussion will follow. High attention will be devoted to the presentation of the project achievements (concrete impact on the Albanian society).

**14:00 – 17:00** *Second session – Financial aspects*

### **Financial aspects and EACEA regulation [see: EACEA webinar November 4th]**

In this section, we will discuss which costs are eligible in order to follow the EACEA regulation

### **Final Budget Monitoring**

In this section, we will talk of possible amendments to the budget headings

### **Internal Audits: planned, status, follow up**

**17:00 – 17:30**      *Closing Remarks*